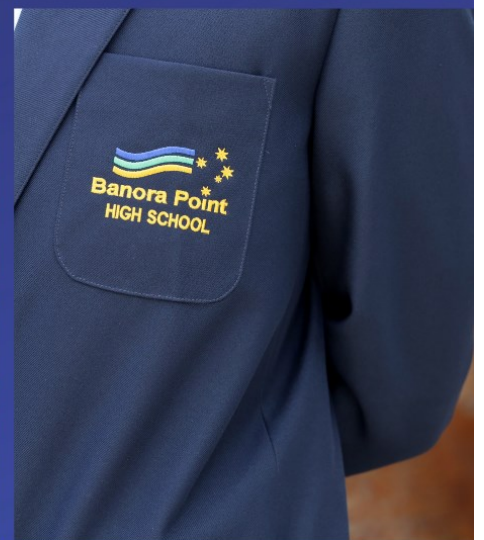


Student and Parent Handbook 2023



"Excellence in learning -
achieving personal best"



OUR SCHOOL LEADERS



Captain
Elli Steel



Captain
Betty Ward



Vice Captain
Jorja Goodwin

BANORA POINT HIGH SCHOOL
2 Eucalyptus Drive, Banora Point, NSW 2486

Telephone: 07 5513 1960
Fax: 07 5513 1220
Email: banorapnt-h.school@det.nsw.edu.au
Website: www.banorapnt-h.schools.nsw.edu.au

FROM THE PRINCIPAL

Welcome to Banora Point High School. Our motto, 'Reach for the Stars', reflects our expectation that all members of the school community will aim high and try to achieve the best they can in all areas.

We have an experienced and hardworking staff, all of whom are keen to see students achieve. There are many opportunities, both inside and outside the classroom, for students to try new things and find areas in which to excel.

We are supported by our P&C, which all parents and carers are invited to join. We work with many community organisations to support our students academically and personally.

This handbook summarises information all new students, their parents and carers need to know. We welcome any further questions or enquiries.



Mr Damien Borg
Relieving Principal



SCHOOL HISTORY

Banora Point High School opened in 2004. In 2008, with our primary partner schools, Centaur Public School and Terranora Public School, we formed the Aurora Learning Community. This creates more opportunities for sharing ideas, resources and professional learning. It allows students to work together from Kindergarten to Year 12 in programs such as gifted and talented extension activities, literacy, numeracy, creative and performing arts, student leadership and sport. The buildings are designed to facilitate and encourage innovative and effective teaching and learning.

Technology is a focus, and is integral to teaching and learning. Students and teachers are encouraged to use a variety of technologies in all courses.

School facilities cater for all Key Learning Areas and include specialist rooms for technology, creative and performing arts, physical education, special education and science. The library is a core resource for all learning. The hall is a multi-purpose facility. All areas of the school have wheelchair access.

SCHOOL LOGO



The school colours of blue, yellow and green are the colours of our environment with the waves representing the surf, hills and river.

SCHOOL MOTTO AND VISION STATEMENT

Reach for the Stars

We foster an inclusive learning community, inspiring students to achieve their personal best by becoming lifelong learners, critical thinkers and healthy creative members of a global society.

2023 Calendar

| TERM 1 | TERM 2 | TERM 3 | TERM 4 |
|---|---|--|--|
| Friday 27 January (Staff Development Day) | Monday 24 April (Staff Development Day) | Monday 17 July (Staff Development Day) | Monday 9 October All Staff & Students Start |
| Monday 30 January (Staff Development Day) | Tuesday 25 April Public Holiday | Tuesday 18 July Students Start | Friday 15 December Term Finishes for students |
| Tuesday 31 January Yrs 7, 11 & 12 Start | Wednesday 26 April Students Start | Friday 22 September Term Finishes | Monday 18 December (Staff Development Day) |
| Wednesday 1 February Yrs 8, 9, 10 Start | Friday 30 June Term Finishes | | Tuesday 19 December (Staff Development Day) |
| Thursday 6 April Term Finishes | | | |

BANORA POINT HIGH SCHOOL - STAFF LIST 2023

| | |
|---|--|
| <p>PRINCIPAL (Relieving) Mr Damien Borg PSA Ms Cheree Bellamy</p> | <p>CREATIVE AND PERFORMING ARTS Mr Adam North (Rel. Head Teacher & Year 10 Advisor) Ms Tracy Gee Ms Ingrid Green Mr Russ Timbs Ms Megan Atwood Ms Jasmine Wright</p> |
| <p>DEPUTY PRINCIPAL Ms Lara Hatton (Years 7,8,9) Mr Rob Devoy (Years 10,11,12)</p> | <p>ENGLISH Ms Marelda McLean (Head Teacher) Ms Louise Nizette Mrs Miranda Doyle (Year 9 Advisor & Girls Advisor 7, 9 & 11) Miss Wendy Storok Miss Sarah-Jane Hodgson Ms Julia Dignan</p> |
| <p>HSIE Ms Sonya Harley (Head Teacher) Mr Colin Appo (Year 12 Advisor) Mr Vincent Duff Mr Troy Craven Mrs Kim Clurey Mr Luke Taylor (Boys Advisor)</p> | <p>PD/H/PE Mr Joshua Edwards (Head Teacher) Mr Jason Smith Mr Dane Davidson Mr Jay McCallie</p> |
| <p>SPECIAL EDUCATION Mrs Bridie Beard (Head Teacher) Ms Fiona McNeal Miss Kate Parker Mr Nicholas McCartney</p> | <p>MATHEMATICS Mr Scott Baker (Relieving Head Teacher) Mr Darren Bodell (Year 8 Advisor) Ms Rhiannon Rowland-Smith Miss Ashlee Middleton Ms Anna Siu Mr Chris Boyle</p> |
| <p>LIBRARY Ms Samantha Check</p> <p>CAREERS Ms Jessica Dreyer</p> | <p>CILSP Ms Kristen Apps Mrs Rhonda Kerr</p> <p>BRONCOS Miss Raya Pickerin</p> |
| <p>SCIENCE Ms Cassie Middleton (Head Teacher) Ms Sheridan Hargreaves (Year 7 Advisor, SRC Coordinator) Mr Mark Hammer Mr Peter Todoroski Mr Shane Mew (Year 11 Adviser) Mr Ben Kelly Mr Adam North (Year 10 Advisor) Mrs Susan Gallagher</p> | <p>LaST Mrs Lurleen Badger (years 7) Mrs Jacqueline Blanc (years 8, 9) Ms Kim Verhoeven (years 8, 10, 12) (Girls Advisor) ABORIGINAL EDUCATION OFFICER Aunty Joan Sherriff Mr Thomas Rotumah</p> |
| <p>LANGUAGES Ms Sheridan Hargreaves (Year 7 Advisor, SRC Coordinator) Mr Mark Hammer</p> | <p>TECHNOLOGY & APPLIED STUDIES Mrs Karina Appo (Head Teacher) Mr Peter Beard Mr Les Hala Mrs Shelley Naughton Mr Andrew Smith</p> |
| <p>SCHOOL LEARNING SUPPORT OFFICERS Miss Chelsea Apps Mrs Lynette Spencer Mrs Lisa Alman Miss Cindy Grace Miss Jo Stedman Mrs Cindi Lewis Miss Kori Coles Mr Grant Ratcliffe Miss Samira Hallberg Mrs Roseanne Bondin-Bates (First Aid)</p> | <p>SCHOOL COUNSELLOR Mr Tim Budden & Mr Barry Sierra</p> <p>WHIN Ms Liz Cullinane</p> <p>HSLO Mr Steve Haney</p> <p>SUPPORT STAFF Mrs Cathy Wotherspoon (Administration Manager) Mrs Natalie Swaddle (Administration) Mrs Donna Outridge (Administration) Mrs Kerry King (Administration & First Aid) Mrs Jennifer Hood (Administration) Ms Lyn Bannatyne (Science) Mrs Debra Sandstrom (<i>Food Tech.</i>) Mr Warren Burns (General Assistant)</p> <p>TSO Mr Chris Meury</p> |

2023 BELL TIMES

MONDAY - TUESDAY – THURSDAY - FRIDAY

| | |
|------------------|---------------|
| ROLL CALL | 8.30 - 8.40 |
| Lesson 1 | 8.40 - 9.40 |
| Lesson 2 | 9.40 - 10.40 |
| RECESS | 10.40 - 11.05 |
| Lesson 3 | 11.05 - 12.05 |
| Lesson 4 | 12.05 - 13.05 |
| LUNCH | 13.05 - 13.35 |
| Lesson 5 | 13.35 - 14.30 |

WEDNESDAY

Sport / Assembly

| | |
|------------------|---------------|
| ROLL CALL | 8.30 - 8.35 |
| Lesson 1 | 8.35 - 9.20 |
| Lesson 2 | 9.20 - 10.05 |
| ASSEMBLY | 10.05 - 10.40 |
| RECESS | 10.40 - 11.00 |
| Lesson 3 | 11.00 - 11.45 |
| Lesson 4 | 11.45 - 12.30 |
| LUNCH | 12.30 - 12.55 |
| SPORT | 12.55 - 14.30 |

WEDNESDAY

Sport / No Assembly

| | |
|------------------|---------------|
| ROLL CALL | 8.30 - 8.40 |
| Lesson 1 | 8.40 - 9.30 |
| Lesson 2 | 9.30 - 10.25 |
| RECESS | 10.25 - 10.50 |
| Lesson 3 | 10.50 - 11.40 |
| Lesson 4 | 11.40 - 12.25 |
| LUNCH | 12.25 - 12.55 |
| SPORT | 12.55 - 14.30 |

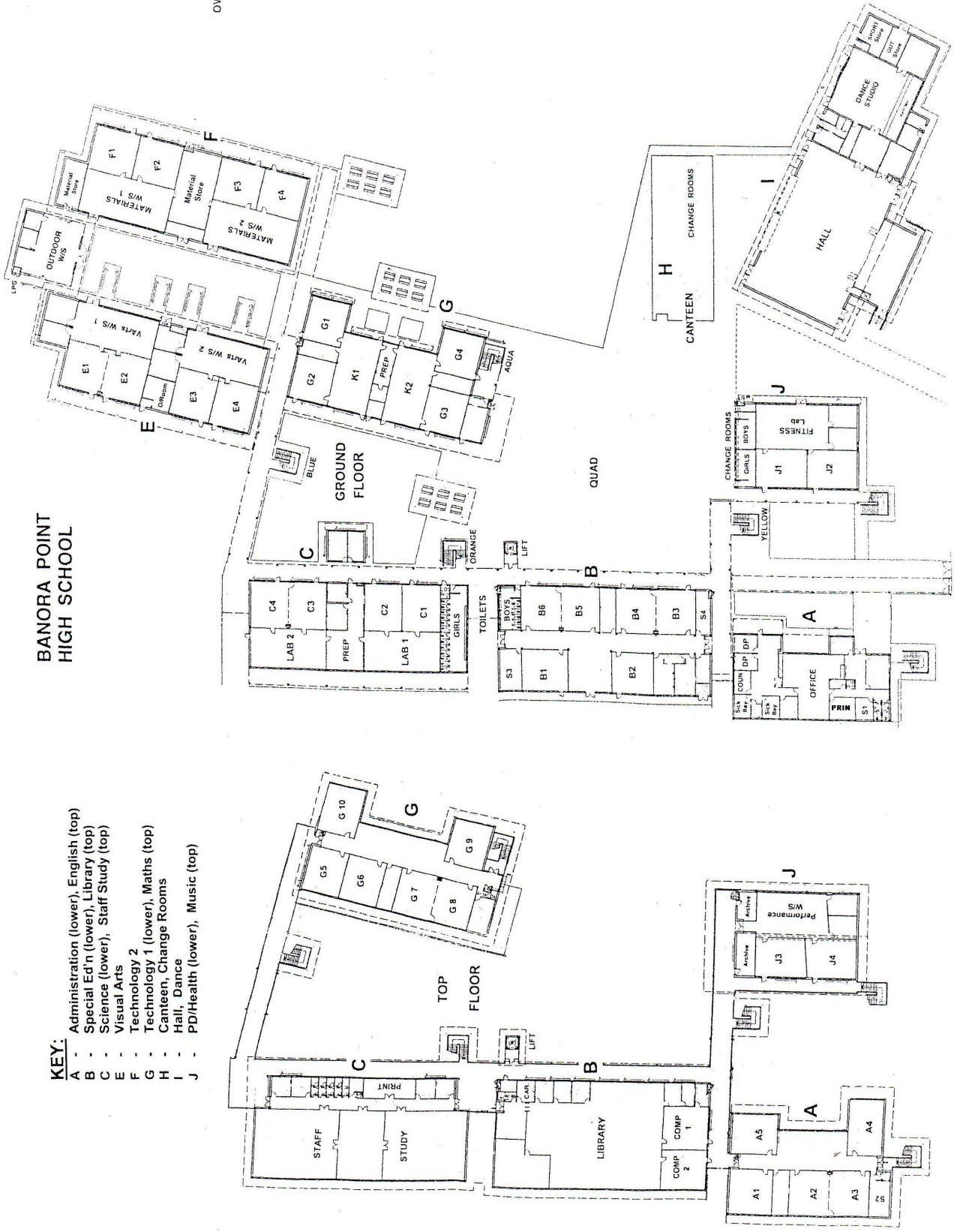
SCHOOL MAP

BANORA POINT HIGH SCHOOL

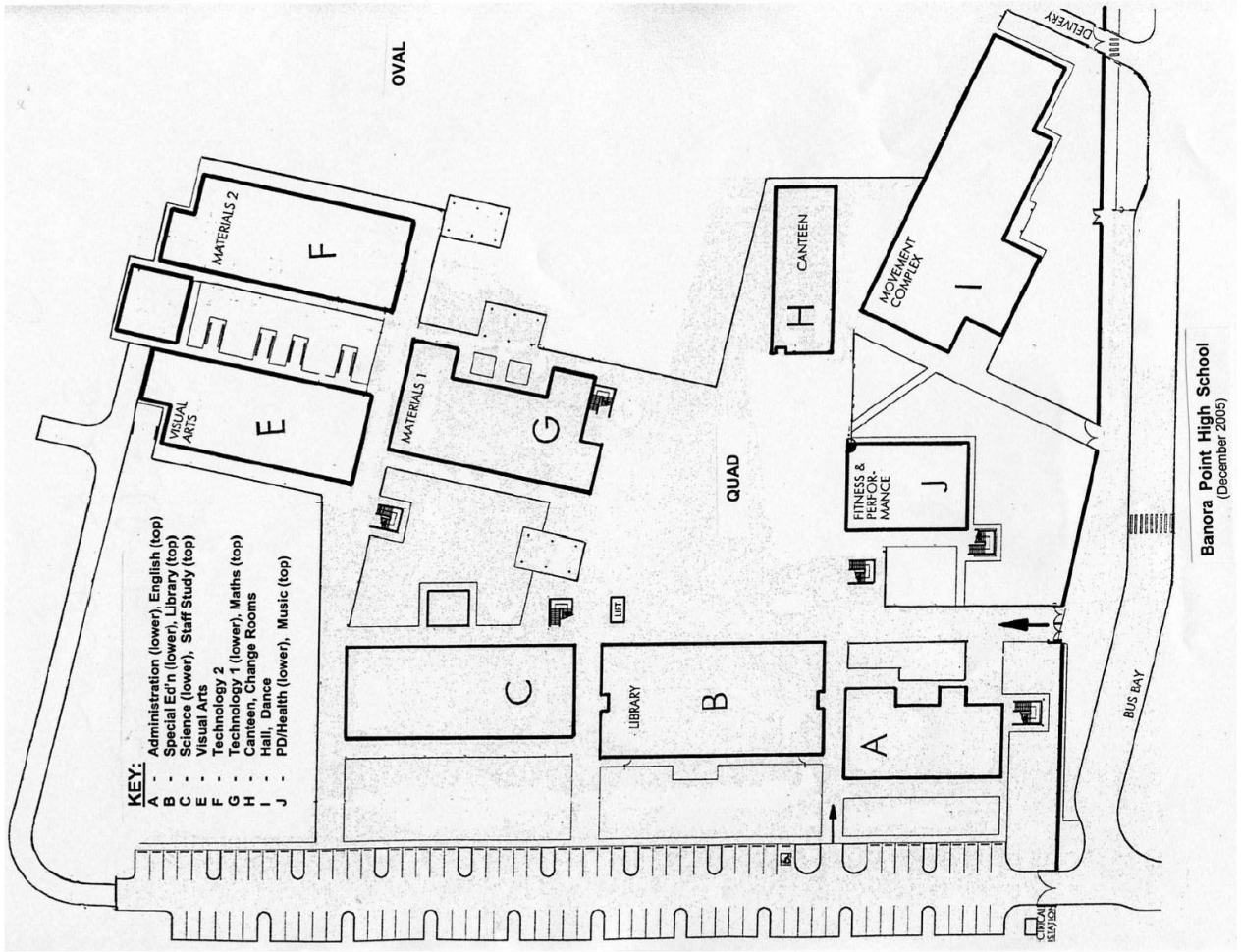
KEY:

- A - Administration (lower), English (top)
- B - Special Ed'n (lower), Library (top)
- C - Science (lower), Staff Study (top)
- E - Visual Arts
- F - Technology 2
- G - Technology 1 (lower), Maths (top)
- H - Canteen, Change Rooms
- I - Hall, Dance
- J - PD/Health (lower), Music (top)

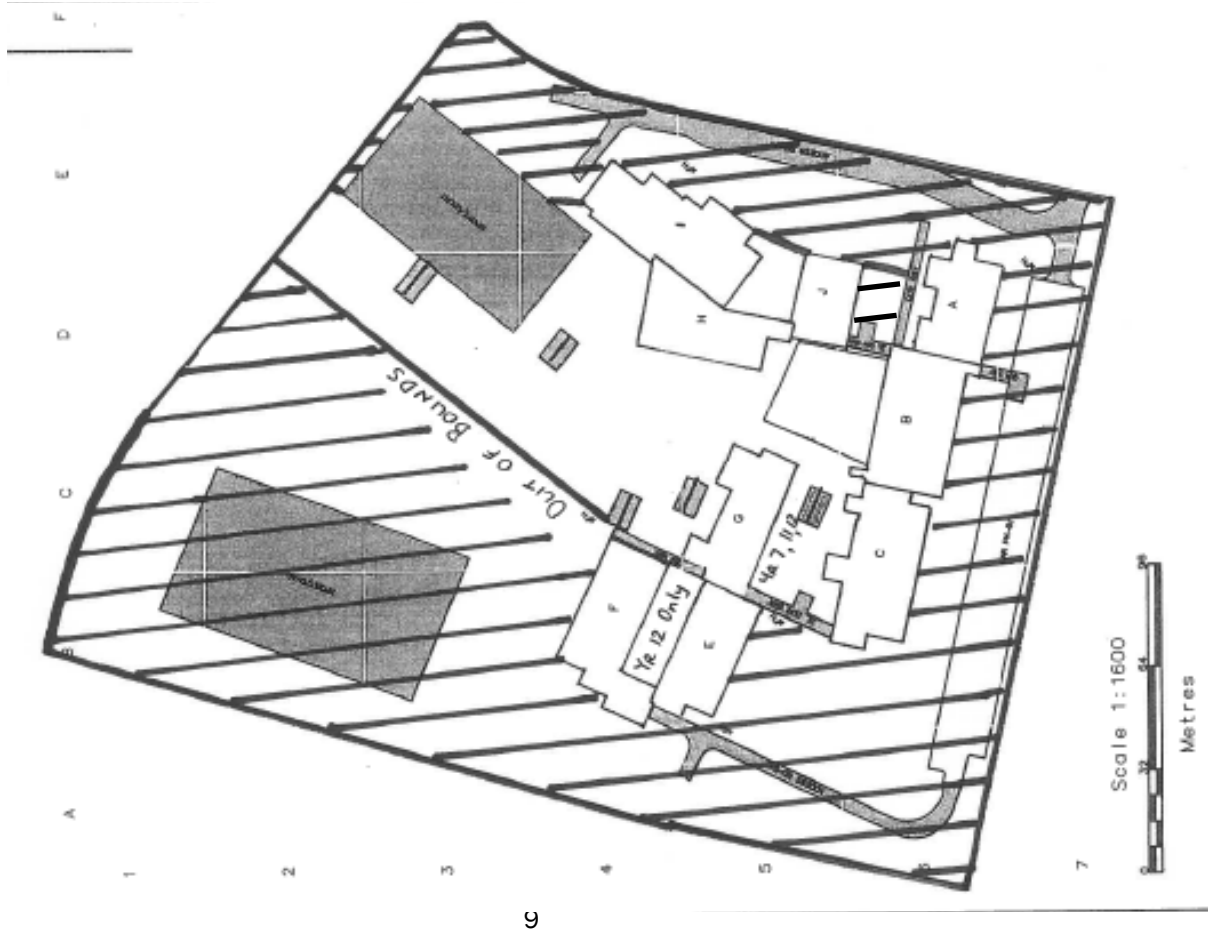
OVAL



OUT OF BOUNDS



Banora Point High School
(December 2005)



ACCIDENTS, ILLNESS AND FIRST AID

If a student becomes unwell or sustains an injury whilst at school or on excursion, staff members will provide assistance and first aid as required. If necessary, an ambulance will be called (note: the school has ambulance cover except for excursions interstate). Parent/carers will be contacted in the event of any injury, accident or illness and may be required to collect their child. If your child is involved in an accident, an accident form will be completed and filed at school, as required by the Department of Education.

ASSESSMENTS

Students will be assessed, both formally and informally, in all courses. Formal assessment tasks will contribute to student course results. All students receive assessment information at the beginning of each year. Banora Point High School's Assessment Policy and Assessment Schedules will be available on the school website. Please also refer to the NESA website for the Higher School Certificate policy.

ATTENDANCE

Regular attendance is a key factor to success at school. By law all children must attend school regularly until they are seventeen (17) years old. Parents and Carers may have legal action taken against them if their children fail to attend school.

By law, students should remain on the premises from their time of arrival until their dismissal from school, unless they are attending approved school excursions under teacher supervision. Senior students in year 11 and 12 may be granted a late start and/or early leave pass. All formal school reports will indicate days absent during the reporting period and unexplained absences.

**Please Note NSW public schools are neutral places for rational discourse and objective study. Discussion of controversial issues in schools should allow students to explore a range of viewpoints and should not advance the interests of any particular subject and/or group.*

While the NSW Department of Education understands that some students are passionate about a variety of topics including climate

change and may have voiced their desire to take action by participating in a demonstration, the Department's position is that all students who are enrolled at school are expected to attend that school whenever teaching and learning is provided. Any student not in class will be marked absent and unexplained absences would need to be followed up by the school in line with the school's welfare and discipline code.

The current Environmental Education Policy provides direction for schools in relation to sustainability education and the sustainable management of school sites and resources. Sustainability is a cross-curriculum priority incorporated into all NSW syllabuses. This provides students with opportunities to develop the knowledge, understanding and skills required to investigate and understand issues of environmental and social sustainability.

Appointments - Parents are requested to make appointments for dentist, doctor, etc after school. This includes Wednesday sport as it is part of the Years 7 - 10 curriculum.

Absence - If your child is absent from school for any reason, the absence must be reported. The absence may be reported by contacting the school by phone, email, by responding to the SMS notification sent by the school in response to an absence or by providing a note to the school in the days following the absence. The correspondence must be provided by the student's parent/ carer, be dated and signed as well as including the duration and reason for the absence. Please direct notes to the school administration office. If a reason is not provided within 7 days from the first day of any period of absence, a follow up letter will be sent. If your child has a particular ongoing medical problem that may affect his/her attendance, please discuss this with the Deputy Principal.

Late Arrivals - Punctuality is expected. Any student arriving late must report to the Student Enquiries window in the School Administrative Office, bringing a note written by a parent/carers to explain the lateness. The note is to include the date, be signed and include a parent/carers contact number.

Early Leave Pass – If students need to leave school during the day, they must bring a note before school to the office to obtain a leave pass. Students must have a good reason to leave early. Parents/carers are to ‘sign out’ their child unless prior arrangements have been discussed with the relevant Deputy Principal. Contact needs to be made with the Deputy Principal by the parent/carer.

Leaving School - If students need to leave school during the day, they must bring a note before school to the office to obtain a leave pass. Students must have a good reason to leave early. Parents/carers are to ‘sign out’ their child unless prior arrangements have been discussed with the relevant Deputy Principal. Contact needs to be made with the Deputy Principal by the parent/carer.

Application for Extended Leave – (Travel or Holiday) If a student is going to be absent from school due to travel or family holiday, parents will need to collect an “application for extended leave-travel” form from the school administration office. Travel documentation, such as a travel itinerary must be attached to the application and directed to the Principal via the administration office at least one week prior to the requested leave date. Applications for family holidays outside school vacation periods will not be supported consistent with DoE policy.

Application for Exemption from Attendance
There may be circumstances where an “application for exemption from attendance” can be made to the Principal. Circumstances may include exceptional circumstance, employment in the entertainment industry, participation in an elite arts program or participation in

an elite sporting event. The form is available from the administration office.

BACK TO SCHOOL

The NSW Department of Education has helpful tips and resources for you to help your child thrive at school. This information is available at <https://education.nsw.gov.au/public-schools/practical-help-for-parents-and-carers>

BICYCLES, SCOOTERS AND SKATEBOARDS

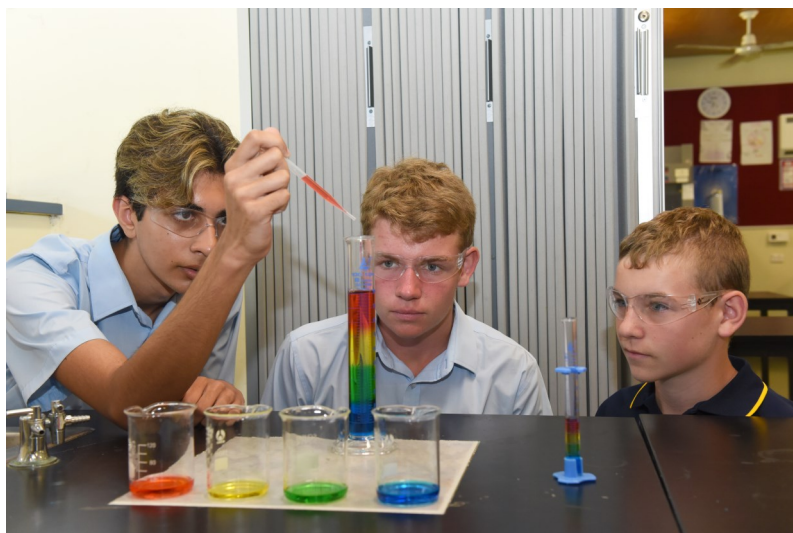
Bicycles, scooters and skateboards ridden to school must be left in the racks adjacent to the administration block. This area is out of bounds between 8.30am and 2.30pm. By law, students riding bicycles must wear an approved helmet. Police make random checks on students not wearing helmets and fines are levied.

Failure by students to observe road rules while in school uniform constitute a breach of the student behaviour code.

There are serious legal and safety issues involved with the use of skateboards and scooters on school property. Skateboards and scooters should not be brought into the school playground. Any student bringing a skateboard or scooter onto the school grounds is to have it stored and chain locked immediately on the skateboard/scooter rack provided.

If used or visible during school hours, the skateboards may be confiscated and will only be returned after acknowledgement from parents/carers.

**Please note the school accepts no responsibility for any damage to, or loss of, any of these items if brought on to school property.*





YEAR 7 AND YEAR 8 | WORKBOOKS AND ESSENTIAL STATIONERY

General Stationery consists of: Red black and blue pens, lead pencil, sharpener, eraser, coloured pencils and/or textas, highlighters, glue, scissors and 30cm transparent ruler and calculator (Casio fx-82AU Plus II preferred). This stationery is required in all classes

| SUBJECT | BOOKS | OTHER EQUIPMENT |
|--------------|---|----------------------------|
| ENGLISH | 2 x 192 page Exercise Books 48 page Journal (<i>Year 7 only</i>) Display Book | USB |
| MATHS | 192 page A4 5mm Grid Exercise Book | Geometry Set (Year 7 only) |
| SCIENCE | 192 page A4 Exercise Book | |
| HSIE | 2 x 192 page A4 Exercise Books | Protractor |
| TAS | A4 Display Folder | USB 4 Gb |
| PDHPE | | |
| SUPPORT UNIT | Supplied | |
| MUSIC | <i>Year 7 Only</i> 1 x 96 page Music Book with Manuscript | |
| LANGUAGE | <i>Year 7 Only</i> 128 page A4 Exercise Book | |
| VISUAL ARTS | <i>Year 8 Only</i> Black A3 Spiral Bound Visual Arts Diary | 2B pencil and 4B pencil |

Students should check with their relevant teachers regarding any additional equipment requirements



YEAR 9 AND YEAR 10 | WORKBOOKS AND ESSENTIAL STATIONERY

General Stationery consists of: Red black and blue pens, lead pencil, sharpener, eraser, coloured pencils and/or textas, highlighters, glue, scissors and 30cm transparent ruler and calculator (Casio fx-82AU Plus II preferred). This stationery is required in all classes

| SUBJECT | BOOKS | OTHER EQUIPMENT |
|---------|-------------------------------------|--------------------------------------|
| ENGLISH | 296 page A4 Exercise Book | USB |
| MATHS | 192 page A4 5mm Grid Exercise Book | |
| SCIENCE | 196 page A4 Exercise Book (covered) | |
| HSIE | 2 x 162 page A4 Exercise Books | Protractor |
| PDHPE | Booklets will be supplied | Sports uniform for practical lessons |

ELECTIVES

| | | |
|-----------------------------------|---|--|
| CHILD STUDIES | Booklets are provided | |
| COMMERCE | 162 page A4 Exercise Book | |
| DANCE | 96 page A4 Exercise Book | Firm fitting dance wear Eg. t-shirt, tights |
| DRAMA | 96 page A4 Exercise Book | |
| FOOD TECHNOLOGY | 196 page Exercise Book A4 Display Folder | |
| INDUSTRIAL TECHNOLOGY – TIMBER | 96 page A4 Exercise Book | Apron |
| LANGUAGE – JAPANESE | 196 page A4 Exercise Book | |

| | | |
|--|---|--|
| MUSIC | Exercise Book with Manuscript | HB pencil and music book (with manuscript) |
| PHOTOGRAPHY AND DIGITAL MEDIA | A4 Spiral Bound Book | USB (<i>at least 1 GB</i>) |
| PHYSICAL ACTIVITY AND SPORT STUDIES | No requirements | Change of clothes for practical lessons |
| VISUAL ARTS | Black A3 Spiral Bound Visual Arts Diary | 2B pencil and 4B pencil |
| HISTORY | 162 page A4 exercise book | |
| INFORMATION AND SOFTWARE TECHNOLOGY | | USB stick |

Students should check with their relevant teachers regarding any additional equipment requirements



YEAR 11 AND YEAR 12 | WORKBOOKS AND ESSENTIAL STATIONERY

General Stationery consists of: Red black and blue pens, lead pencil, sharpener, eraser, coloured pencils and/or textas, highlighters, glue, scissors and 30cm transparent ruler and calculator (Casio fx-82AU Plus II preferred). This stationery is required in all classes

| SUBJECT | BOOKS | ADDITIONAL EQUIPMENT |
|--|--|-----------------------------------|
| ENGLISH | Display folder, exercise book (medium/large) | Cardboard for assignments and USB |
| MATHEMATICS | 192 page A4 5mm Grid Exercise Book <i>See classroom teacher for other specific requirements</i> | |
| SCIENCE | CHEMISTRY 196 page A4 Exercise book (covered) | |
| | PHYSICS 196 page A4 Exercise book (covered) | |
| | BIOLOGY 196 page A4 Exercise book (covered) Loose leaf folder with plastic sleeves | |
| HSIE <i>BUSINESS, LEGAL, MODERN, ABORIGINAL STUDIES AND SOCIETY AND CULTURE</i> | A4 Lined books (covered) Display Folder (Legal and Business Studies) | |
| CAPA | VISUAL ARTS A3 or A4 Visual Arts Diary (unlined) Exercise Book (lined) | |
| | MUSIC Exercise Book with Manuscript | |
| | PHOTOGRAPHY A3 or A4 Visual Arts Diary (unlined) | |

| | | |
|--------------|---|--|
| | DRAMA A4 Art Book Drama Journal (A4 Diary) | |
| | VET ENTERTAINMENT 196 page A4 exercise book Display folder | |
| PDHPE | PDHPE A4 2 ring folder with plastic inserts and lined paper | |
| | SPORTS COACHING No requirements | |
| | SPORT LIFESTYLE AND RECREATION No requirements | |
| | COMMUNITY AND FAMILY STUDIES A4 2 ring folder with plastic inserts and lined paper | |
| LOTE | JAPANESE BEGINNERS AND CONTINUERS 160 page A4 lined exercise book | |
| TAS | IT TIMBER A4 2 Ring Folder (with plastic inserts and lined paper) | |
| | VET HOSPITALITY A4 2 Ring Folder (with plastic inserts and lined paper) | |

Students should check with their relevant teachers regarding any additional equipment requirements

BUSES

Teachers are rostered to supervise buses to ensure safe entry of students to the buses each afternoon.

When arriving at school by bus, students must come immediately onto the school grounds. In the case of a missed bus or other unforeseen emergency, students must come to the school administration office so that parents/carers can be contacted.

Students are expected at all times to follow teachers' instructions and behave sensibly on and around buses. Students who do not do the right thing may have the privilege of free bus travel withdrawn. This is determined by the bus company, not the school.

Applications for bus passes can be completed online at transportnsw.info/school-students. Transport NSW then confirms with the school that your details are correct and once approved, passes are sent to the school administration office for distribution to the student. Bus passes are not usually available until the second or third week of first term. The bus company imposes conditions on the issue of a bus pass. The bus company will charge a fee for the replacement of a lost or stolen bus pass.

Transport NSW will only consider travel to a second location if parents live separately. In a shared parental responsibility situation (eg. joint custody), a student can apply for subsidised travel from both parent's addresses. A separate application form should be completed for each address. For more information, please refer to the Transport NSW website or contact the school.

For information about school travel services please follow the link below to the trip planner.

<https://transportnsw.info>

Before entering any search criteria, select 'More options' then 'Refine' and under 'Public transport options', deselect all options apart from 'School bus'. Scroll to the bottom of the form and select 'Apply'. You will then be able to commence your search. The numbers beginning with an 'S' and shaded in blue represent the school bus number.

RTA CODE OF CONDUCT FOR SCHOOL STUDENTS ON BUSES

These rules have been created to keep you safe and protect the rights of others

It is every student's responsibility to behave in a manner that ensures the safety and comfort of passengers and drivers. This includes:

BEHAVING APPROPRIATELY

- Respect the needs and comfort of other passengers (eg. no use of offensive or racist language, fighting, spitting, placing feet on seats, throwing things in or from the bus, eating or drinking except water)
- Give up seats to all adults and disabled passengers
- Adhere to the law that bans smoking on buses
- Obey reasonable directions from the driver (eg. where to sit or to remain in the bus)
- Keep arms, legs and head inside the bus
- Refrain from attracting the attention of the driver except in the case of emergency

RESPECTING PROPERTY

- Protect bus property
- Ensure that buses are not vandalised
- Report any vandalism

HOLDING PASSES

- Show travel passes or tickets to the driver on boarding and when requested
- Use the travel pass only for its intended purpose
- 'Swipe' or 'dip' passes in ticket readers if available when boarding
- Keep your pass for your own use - you should not lend your pass to other students or borrow one from them

Disobeying these rules may lead to the withdrawal of school bus travel passes and/or prosecution

CANTEEN

The school canteen operates five days a week for the benefit of students and staff. Food sold in the canteen meets the requirements of the NSW Healthy School Canteen Strategy Food and Drink Criteria.

CALLING HOME

If a student needs to call a parent, this should be done through the school administration office. It is very difficult if parents arrive in response to a mobile phone call and the office staff are not aware there is an issue.

CHANGE OF ADDRESS

It is the parent's responsibility to ensure all contact details are kept up to date. An update form is available from the school administration office for any changes of address, telephone numbers, custodial or medical information. Please inform the school promptly of changes.

CLOTHING POOL

The school has limited second hand clothing for issue to students in need. Any donations would be appreciated.

COMMUNICATION

Communication contributes to the smooth operation of the school. The following means of communication are in use at Banora Point High School:

MORNING ASSEMBLY / ROLL CALL

Students assemble in the hall each morning for roll call and announcements. Students must ensure their name is marked off. If a student misses roll call they must see the office staff to be marked present for the day.

ASSEMBLIES

The weekly school assembly is used for presentations, announcements and visiting speakers. Year meetings are held twice per term. Special assemblies are held to recognise student achievements. These are publicised in advance and parents and carers are encouraged to attend.

SCHOOL DIARY

Students are to access the 'my calendar' and 'my timetable' at:
<http://student.det.nsw.edu.au>

Students are able to access these tools at school and at home. 'My Calendar' has a calendar on which students can add dates of work due, homework, assignment dates and school events.

SCHOOL NEWSLETTER

A school newsletter is produced fortnightly on

Monday of week A. It is an important means of communication. It contains dates of forthcoming events, information from the Principal, student achievement, reports of activities and sports results.

The newsletter is emailed to family email addresses and placed on the school website.

SCHOOL EMAIL

Parents/carers may use the school email to request information, provide notes or arrange meetings with staff. Please allow time for a response to emails sent to the school address. The school email is as follows:
banorapnt-h.school@det.nsw.edu.au.

SCHOOL FACEBOOK PAGE

The school uses Facebook to communicate to parents/carers about upcoming events, school activities and student engagement. Find the page by looking for the Facebook handle @BanoraPointHighSchool.

SCHOOL REPORTS

Detailed reports are issued at the end of each semester in Years 7- 10. Senior reports are issued in Terms 1 & 3. Parents are welcome to make appointments to discuss their child's progress at any time during the year. These appointments are made at a time that is mutually convenient to parents and teachers.

SCHOOL WEBSITE

This contains information about the school and its activities:

www.banorapnt-h.schools.nsw.edu.au

TEXT MESSAGING

The school uses text messaging capabilities for absence notification and can be used on occasion for miscellaneous school notifications.

CONFISCATION OF STUDENT PROPERTY

Items may be confiscated by school staff if any property or item is being used inappropriately. Arrangements will be made with the student or parent/carer to return the item at the conclusion of the day or as practicable. Any dangerous items confiscated will remain in the school office and returned to parents/carers personally. Any illegal item confiscated (including knives) will be placed in the hands of the Police.

CURRICULUM

The NSW Education Standards Authority (NESA) sets the curriculum for all students in NSW schools. Banora Point High School has a diverse curriculum to meet the learning needs of all students.

Stage 4 (Years 7 & 8) has mandatory courses in:

- *English*
- *Mathematics*
- *Science*
- *Geography*
- *History*
- *Creative & Performing Arts including Music and Visual Arts*
- *Physical Education/Health/Personal Development*
- *Technology Mandatory including Food, Wood and Computing*
- *Language - Japanese*
- *Sport*

Students study Japanese, Music and Dance in Year 7 and Visual Arts and Drama in Year 8.

Stage 5 (Years 9 and 10) mandatory subjects are English, Mathematics, Science, History, Geography and PD/H/PE. Students also choose 2 elective courses in year 9 and 3 electives in year 10.

Stage 6 contains one mandatory course: English. Students elect at least five other courses for Year 11. Some of these may be studied through TAFE, distance education or other schools.

At Banora Point High School, we have high expectations of all students. They are expected to try to achieve their personal best.

DEBATING & PUBLIC SPEAKING

Students are encouraged to participate in school debating teams and public speaking competitions. Students are trained by English teachers and compete in local and state competitions.

DETENTION OF STUDENTS

Department of Education regulations permit a student to be detained for a period of:

- 20 minutes during a lunch / recess break

At times, detention is used as a consequence for inappropriate behaviour.

DEVICES

Bring Your Own Device - B.Y.O.D

Our school encourages the utilisation of technology to enhance the learning process for our 21st Century students. Students are encouraged to bring their own technology devices to school for educational use. Laptops or tablets are often the most appropriate type of mobile device to enhance student learning.

For student technology devices to connect to our wireless network devices wireless network card needs to be 802.11a/n capable or the newer 802.11a/c wireless standard (any other 802.11 standards will unfortunately not see or connect to the wireless network).

Before students connect their device to the wireless network for the first time, parents and students must agree to and sign the acceptable usage agreement for BYOD devices. Copies of the agreement are available from the school website or librarian.

Under an agreement with Microsoft and Adobe, NSW Department of Education students can access educational software titles to download and install at no cost on their BYOD device. Such software includes Microsoft Office and the Adobe Creative Suite of software. Students can register using their DOE issued email, ('student.name@education.nsw.gov.au')
<https://nsw-students.onthehub.com>

Naturally, student use of BYOD devices at school are the responsibility of students and while connected to the Department's network must contain up to date antivirus software and be used appropriately which includes not accessing any inappropriate content, engaging in cyberbullying or criminal activity. Internet access via the Departments network is filtered to protect students.

EMERGENCY PROCEDURES

EVACUATION

If the school needs to be cleared because of an emergency, the bell will ring **continuously**. Students are to follow the instructions of their teacher and move in an orderly manner to the school oval and assemble in roll classes. Students will remain seated until dismissed.

LOCKDOWN

The signal for a **LOCKDOWN** is the continued intermittent ring of the school bells. Doors and blinds are closed and staff, as well as students, sit on the floor.

Both procedures will be practised on a regular basis.

ENROLMENT INFORMATION FOR NEW STUDENTS

Parents or carers seeking to enrol their child at Banora Point High School can register their interest to enrol by contacting the school administration office. Alternatively enrolments may be made online.

Please refer to the “enrolment procedures” document located on the school website, www.banorapnt-h.schools.nsw.edu.au or alternatively contact the school administration office on 07 5513 1960.

EXCURSIONS

Teachers organise excursions to supplement teaching and learning activities. Parental permission must be provided prior to excursions and the cost of the excursion will be charged to students. All permission notes and money for excursions and sport will be collected through the school administration office during its opening hours. Receipts will be issued.

Occasionally students will participate in excursions that require them to travel into Queensland. Individual health cover for ambulance travel is needed.

EXTRA-CURRICULAR ACTIVITIES

Students are offered many opportunities beyond the classroom. These are designed to develop skills in many areas, and all students are encouraged to participate.

Opportunities include sport, dance, drama, art,

music, community service, student representative council, committees, leadership development and working with primary schools.

HIGHER SCHOOL CERTIFICATE

Students in Stage 6 study for the Higher School Certificate over years 11 and 12. Full details of requirements are provided to students.

HOMEWORK

Homework may be set for all students on a daily basis. It is used to reinforce the learning done in the classroom. As students grow older they are expected to take more responsibility for their own learning and therefore use a study timetable in addition to set homework. Homework may take various forms, for example:

- preparation for future lessons
eg: research assignments and reading
- preparation for tests and exams
- review of work covered in class
- Assessment tasks of varying lengths

Senior students need to complete at least two hours of study per day outside timetabled classes.

The Learning Hub is open every Wednesday during lunch and Sport for senior study (Year 11 and 12). Assignment help for all years is available by appointment with the Learning Support Teachers.

Year 7 - Mrs Badger

Year 8 and 9 - Mrs Blanc

Year 10, 11 and 12 Mrs Verhoeven

Please note that these times are subject to change, any changes will be published in the school newsletter and on the school website.

It is important that a balance is maintained between family time, school obligations, part-time work and sport or cultural activities.

LEARNING SUPPORT

The School Learning Support Team oversee the provision of additional support programs for identified students.

Students are referred for learning, attendance, behavioural and social concerns that impact on their learning and the learning of others. A range of programs, both school based and external, include access: to the Learning Hub, School Counsellor, itinerant support staff and programs run by non-government agencies are incorporated into Personalised Learning and Support Plans. These plans are developed in consultation with school staff, parents and the student and are implemented to engage students in their learning.

LIBRARY

Resources may be borrowed and computers are available for student use. The library is open Monday to Friday from 8:00 am till 3:00 pm each day other than Tuesdays where it remains open until 4:00 pm. Students may read, work on assignments, complete homework or use the school computers.

LITERACY AND NUMERACY

These are focus areas for the school. Year 7 students participate in Best Start and NAPLAN literacy and numeracy assessment.

Year 8 complete a 'check in assessment' and year 9 participate in a 'check in assessment and NAPLAN.

Where necessary, remedial programs are implemented. Results from national tests are provided to parents and used to inform school programs.

LOST PROPERTY

Lost property should be reported to the teacher. Students need to check at the office to see if their property has been found. The school will not take responsibility for lost mobile phones, laptops, iPads or other devices or items which should not be brought to school.

MEDICATION

All medication is to be given to the school administration office accompanied by a permission note and instructions from parents. Parents are to sign the appropriate documents should medication be administered at school on a regular basis.

Under no circumstances is any medication to be carried at school unless the appropriate paperwork has been signed at the office.

MOBILE PHONES AND PERSONAL ELECTRONIC DEVICES

Inappropriate and improper use of these items at school can cause conflict between teachers and students. The Banora Point High School policy and procedures for each of these items is as follows:

Mobile Phones: All students should be discouraged from bringing mobile phones to school. If you, as a parent, require your children to have access to a mobile phone during the day, please remind them that the phones are to be **switched off and kept out of sight during all classes and school time.**

Inappropriate use of phones at other times, eg. SMS bullying and taking photos without permission is illegal and could become a police matter. If used during class, or inappropriately at other times, the phones will be confiscated and will only be returned after acknowledgement from parents/ carers.

Personal Electronic Devices: If small personal electronic devices such as MP3 players and hand held gaming devices are brought to school they are to be **switched off and kept out of sight during all classes.**

If used or visible during class or other school activities, the device will be confiscated and will only be returned at the conclusion of the day or as is practicable.

The school is not responsible for investigating or replacing stolen mobile phones or electronic devices.

MIDDLE SCHOOL (YEAR 7)

At Banora Point High School we want the transition from primary school to secondary school to be a positive experience by reducing the stress and worry that can be associated with such a move. Further, we aim to inspire our young Year 7 people so that their school experience will be as successful as possible by developing into confident, resilient, respectful young adults with a love of learning.

At BPHS the year 7 middle school model supports the smooth transition of students from primary school to high school by combining core

subjects, reducing the number of teachers students have. English/History/Geography are taught by one teacher and Mathematics/Science are taught by one teacher. Each of these teachers are qualified in at least one of the subjects and have a strong interest in the others. Further, they are committed to the Banora Point High School Middle School model. Students also have a 'home room' for their core subjects, which results in a more settled atmosphere.

In 2023 the class structure is as follows:

| Class | Structure | Combined Classes |
|-------|----------------------------------|---------------------|
| 7S | Supernova: academically selected | Eng/HSIE, Maths/Sci |
| 7T | Mixed ability | Eng/HSIE, Maths/Sci |
| 7A | Mixed ability | Eng/HSIE, Maths/Sci |
| 7R | Mixed ability | Eng/HSIE, Maths/Sci |

Reducing the number of core teachers not only allows for a more settled atmosphere, it also provides the opportunity for students to develop closer relationships with their teachers. The teachers and students develop a rapport that means safety and trust is established at a high level.

Common tasks and challenges are provided for the year group as a whole to encourage camaraderie amongst students. During the year the year group is brought together to engage in project based learning activities as well as tasks that are welfare oriented. Welfare activities are conducted in order to address developmental issues that occur during this time.

Project based learning: All year 7 students participate in a year-long Project Based Learning program made up of humanities and STEM based projects. Year 7 students participate in a 'make a change project' and an 'emergency rescue device project' throughout the year.

OUT OF BOUNDS

Certain areas of the school are out of bounds to students. This is for safety reasons. All students

are to remain in bounds at all times. Please refer to the playground areas map for details on page 9.

P & C ASSOCIATION

The P & C was formed in 2004. The P & C is the formal parent organisation of the school. Its role is to support the school in whatever way is appropriate, to represent parents and carers of the school and to promote the school in the community. Meeting dates and activities will be notified through the school newsletter.

The P&C Office Holders are:

President - Peta Gallagher
 Vice President - Penny May
 Secretary - Bradley Pullan
 Treasurer - Mish Williams

The P & C meet on the first Monday of the Month. The first meeting for 2023 is on Monday 7 February, 2023. The P & C AGM will be held Monday 7 March, 2023.

PARENT INTERVIEWS

At Banora Point High we encourage parents/carers and staff to support each other in the education of our students. This co-operation helps students to reach their full potential. Parents and carers are welcome to contact the school at any time and make an appointment to see any staff member. Please ring to ensure the staff member is available.

A formal opportunity to speak with teaching staff occurs during parent/teacher evenings. Student progress is discussed and any concerns can be followed up after the meeting. Parent/teacher evenings are advertised in the newsletter, calendar, on the school website and Facebook page and bookings will be available online.



PAYMENTS

School fees, excursion payments and other miscellaneous payments may be made at the school administration office. The school office accepts cash, cheque and eftpos/ credit card. Alternatively, the school recommends payment via our school's secure website <https://banorapnt-h.schools.nsw.gov.au/>. Click on 'make a payment' and follow the online form to pay online.

PERSONAL BELONGINGS

All items should be labelled clearly indicating the student's name. Valuables are not generally brought or worn to school, but on the occasional, exceptional circumstance that it is necessary to do so, they are to be lodged in the staff room for safe-keeping. If students are regularly required to carry personal belongings, school lockers are available for hire. Students are advised to keep small amounts of money **on them** and not in their school bags. Respect for personal property of self and others is expected.

PLAGIARISM

Plagiarism is using someone else's work without acknowledgement. It is cheating. Students who use another student's work, printed work or online resources, without acknowledging the author may receive a reduced mark or zero mark for their work.

POLICIES

The school adheres to Department of Education policies. They are available on the Department of Education Website. School procedures for implementing DoE policies are written in consultation with the P&C. They are published in various forms: booklets issued to students and on the school [website](#).

SCHOOL CONTRIBUTIONS

General school contributions have been set and are used to provide essential teaching and learning equipment for students. Contributions are used to purchase library books, text books, sporting equipment, computer technology and classroom equipment.

General School Contribution (Yr 7-10)
\$80 per student per year

General School Contribution (Yr 11-12)
\$105 per student per year

Subject material contributions are used to pay for the expendable material required for some practical lessons.

Subject Elective Fees (Yr 7-12)
Range from \$20 to \$150 per year

All parents are asked to support the school by paying general school contributions. When students choose electives they are informed of the cost of each course. If these elective fees are not paid students may be required to choose a non-fee paying elective.

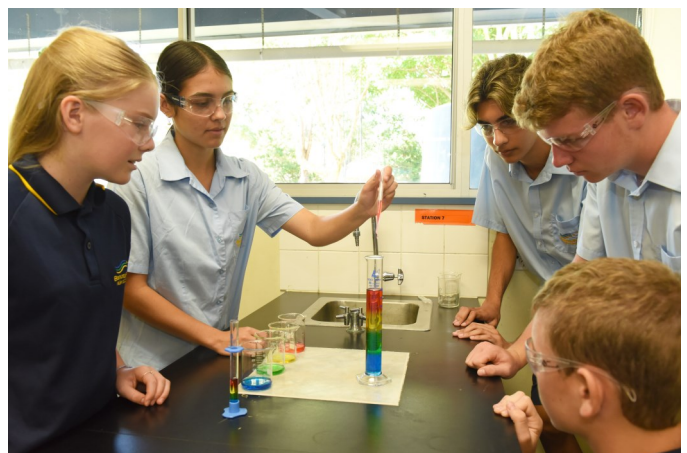
Sport also has costs for buses and venues. Students should not choose a sport with a fee unless they are prepared to pay each week.

Technology Levy Due to the change in teaching and learning in the 21st century, Banora Point High School increasingly relies on the use of modern technology to support learning.

Technology changes continually and the school has a technology team which keeps up with trends to deliver our students the best possible education and information.

Banora Point High School has a voluntary technology levy to cover these costs such as consumables and text messages

Technology Levy (Yr 7-12)
\$50 per student per year



SCHOOL ELECTIVE FEES - COURSE COSTS

ALL FEES BELOW ARE AN ANNUAL COST

2023

| YEAR 7 | Yearly Cost |
|------------------|-------------|
| Music Compulsory | \$20.00 |
| D&T Compulsory | \$40.00 |

| YEAR 8 | Yearly Cost |
|------------------------|-------------|
| Visual Arts Compulsory | \$40.00 |
| D&T Compulsory | \$40.00 |

| YEAR 9 & 10 | Yearly Cost |
|--|--------------------|
| Child Studies | No Charge |
| Commerce | Cost of Excursions |
| Dance | \$20.00 |
| Design and Technology | \$50.00 |
| Drama | \$20.00 |
| Food Technology | \$125.00 |
| IT - Info & Software Tech | No charge |
| IT - Timber | \$100.00 |
| Japanese | No charge |
| Marine & Aquaculture Tech | \$40.00 |
| Music | \$20.00 |
| Photography & Digital Media | \$40.00 |
| Physical Activity & Sport Studies (PASS) | No Charge |
| Visual Art | \$50.00 |

PLEASE NOTE:

* Electives on offer may vary from year to year.

- Throughout the year, there may be opportunities for students to participate in a range of excursions. The cost of each excursion will be advised accordingly.

| YEAR 11 & 12 | Yearly Cost |
|---|-------------|
| Aboriginal Studies | No Charge |
| Biology | No Charge |
| Business Studies | No Charge |
| Chemistry | No Charge |
| Community & Family Studies | No Charge |
| Dance | \$30.00 |
| English (All courses) | No Charge |
| Exploring early childhood | No Charge |
| History—Modern | No Charge |
| IT Multimedia | \$25.00 |
| IT Timber | \$40.00 |
| Japanese - Beginners | No Charge |
| Japanese - Continuers | No Charge |
| Legal Studies | No Charge |
| Mathematics (All courses) | No Charge |
| Music | \$30.00 |
| Personal Dev. Health & PE | No Charge |
| Physics | No Charge |
| Society and Culture | No charge |
| Software, Design & Development | \$25.00 |
| Sport Lifestyle & Recreation | No Charge |
| VET Entertainment | \$170.00 |
| VET Hospitality - Year 11 | \$150.00 |
| VET Hospitality - Year 12 | \$150.00 |
| VET Retail | \$50.00 |
| VET Sport Coaching (\$110 for First Aid Certificate) | \$90.00 |
| Visual Art | \$60.00 |

SCHOOL OFFICE

Opening Hours 8:00am - 3:30pm

Students must not go to the office during class time unless they have a note from their teacher. Students use the student enquiries entrance from the main quadrangle to the administration building.

Parents/carers are asked to ring or visit during office hours when staff are available to assist you with your enquiries.

SCHOOL ROLES

The Principal is responsible for the educational leadership of the school. This involves the overseeing of professional learning, organisation, management, supervision and school promotion.

Parents and students who wish to see the Principal make an appointment through the Principal Support Assistant (PSA). The Principal is responsible for ensuring that students are successful learners.

The Deputy Principals are responsible for the effective operation of the school. The Deputies are involved in school planning and organisation, student management, and support for staff. Parents and students who wish to see a Deputy Principal make an appointment through the school administration office.

Head Teachers are responsible for the planning and teaching of the courses of study provided by faculties. They also have whole school responsibilities. They are available by appointment for discussions with parents/carers and students.

Student Year Advisors are responsible for the personal wellbeing of the students in their year. They check on progress, all matters concerning student welfare and when necessary, contact parents/ carers. Students should always feel free to approach their Year Advisor. Parents/ carers, by appointment, may obtain a full report on progress in academic and social development from the Student Advisor.

School Counsellors are available 5 days per week. They work with students, parents, staff and other agencies as required. Their role is to support students in their learning, wellbeing and

development. The School Counsellors may be contacted through the School Office or via the Banora Point High School email address banorapnt-h.school@det.nsw.edu.au.

Administrative/School Support Staff are essential to the effective operation of the school. They work in administration, library, classrooms and the school grounds. Please ring the office on 07 5513 1960 for general enquiries or to make appointments. All payments to the school are made through the office or the school [website](#) under "Make a Payment". The School accepts credit cards, EFTPOS, cheques and cash.

SPORT

Sport is a **mandatory** part of the curriculum for all students. Each term students select a sport. Where costs are involved, parents and students need to make the commitment to pay them. The school cannot subsidise school sport. Students are expected to attend sport each week and to meet school expectations in their behaviour.

The school runs annual school athletics, swimming and cross-country carnivals. From these, students are chosen to represent the school at zone, area and state carnivals.

The Year 7 sport program concentrates on skill development in a variety of sports. Gala Days may be conducted with other local high schools in a variety of sports.

Students have the opportunity to compete in a number of local and state competitions. Sports include: rugby league, cricket, netball, softball, basketball, beach volley ball and touch. Parents and carers are welcome at all school sporting events.

Up to 20 students are identified for intensive development in their chosen sport through the Talented Athlete Program each year.



SPECIAL EDUCATION

The Banora Point High School Special Education faculty caters for the needs of students with disabilities. Students are involved in a life skills program which enables them to develop the skills they will need to be successful at work and in the community.

SPECIAL RELIGIOUS EDUCATION (SRE)

In 2023, it is anticipated that students in year 7 and 8 will have the opportunity to participate in Special Religious Education. Parents or carers will need to indicate if they wish for their child to participate in SRE, by completing the SRE nomination form available on enrolment, or from the front office (for currently enrolled students). A student's SRE status will remain unchanged unless a new form is submitted by a Parent/carer.

STUDENT ASSISTANCE SCHEME

A small sum of money is available to assist parents who may be having financial difficulties. This funding may be used for uniform, subject contributions and necessary classroom resources.

Applications are made to the Deputy Principal (7-9) and are confidential.

STUDENT DRIVERS & CAR PARKING

There is very little parking available around the school. Students are not to use the staff car park. If students are driving to school activities off site, the appropriate paperwork must be completed and handed to the Deputy Principal. Students are encouraged to park on Leisure Drive, and we request students avoid parking in Eucalyptus Drive at drop off and pick up times due to congestion and limited parking. Students are to adhere to the parking signs displayed by Council.

STUDENT BEHAVIOUR

The three core behaviour expectations of Respectful, Responsible and Ready to Learn underpin our student wellbeing and discipline system.

THE RECOGNITION SYSTEM

The recognition system aims to reward students for their:

- positive behaviour
- academic excellence
- diligence to studies
- contribution to school and/or community

It is made up of a number of different components. Please see pages 27-28 for more detail.



SCHOOL EXPECTATIONS OF STUDENTS

Students are expected to co-operate with their teachers so that everyone can learn in a safe environment. The classroom rules underline the core school behaviour expectations:

CLASSROOM RULES Respectful, Responsible, Ready to Learn

Come on time prepared for work

Do my work

Follow my teachers' instruction

Behave safely

Be courteous and respectful to others

Mobile phones and Ipads, off and out of sight

| | |
|----------------------|---|
| SAFETY | Act safely at all times. Encourage others to act safely. |
| LEARNING | Attend school prepared for lessons. Help others learn. Always do your best. Ensure you do not disrupt classes. |
| TREATMENT | Respect each other and your school. Be honest and courteous. Follow your teacher's instructions. |
| PROPERTY | Look after your own property. Ask permission to use other's property. Care for the school's property. |
| ENVIRONMENT | Keep our school clean. All rubbish in the bins. Help others keep the school clean. |
| MOVEMENT | Walk quietly and directly to your time tabled rooms. Keep to inbound areas. Be on time to class. |
| CONFLICT | Hands off – Talk out your conflicts. Resolve conflicts peacefully. Seek help to resolve differences. |
| COMMUNICATION | Speak respectfully to each other. Listen to each other's opinions. Learn to communicate assertively. |
| SCHOOL IMAGE | Look after our school's reputation. Wear our school uniform. Speak respectfully of our school. |



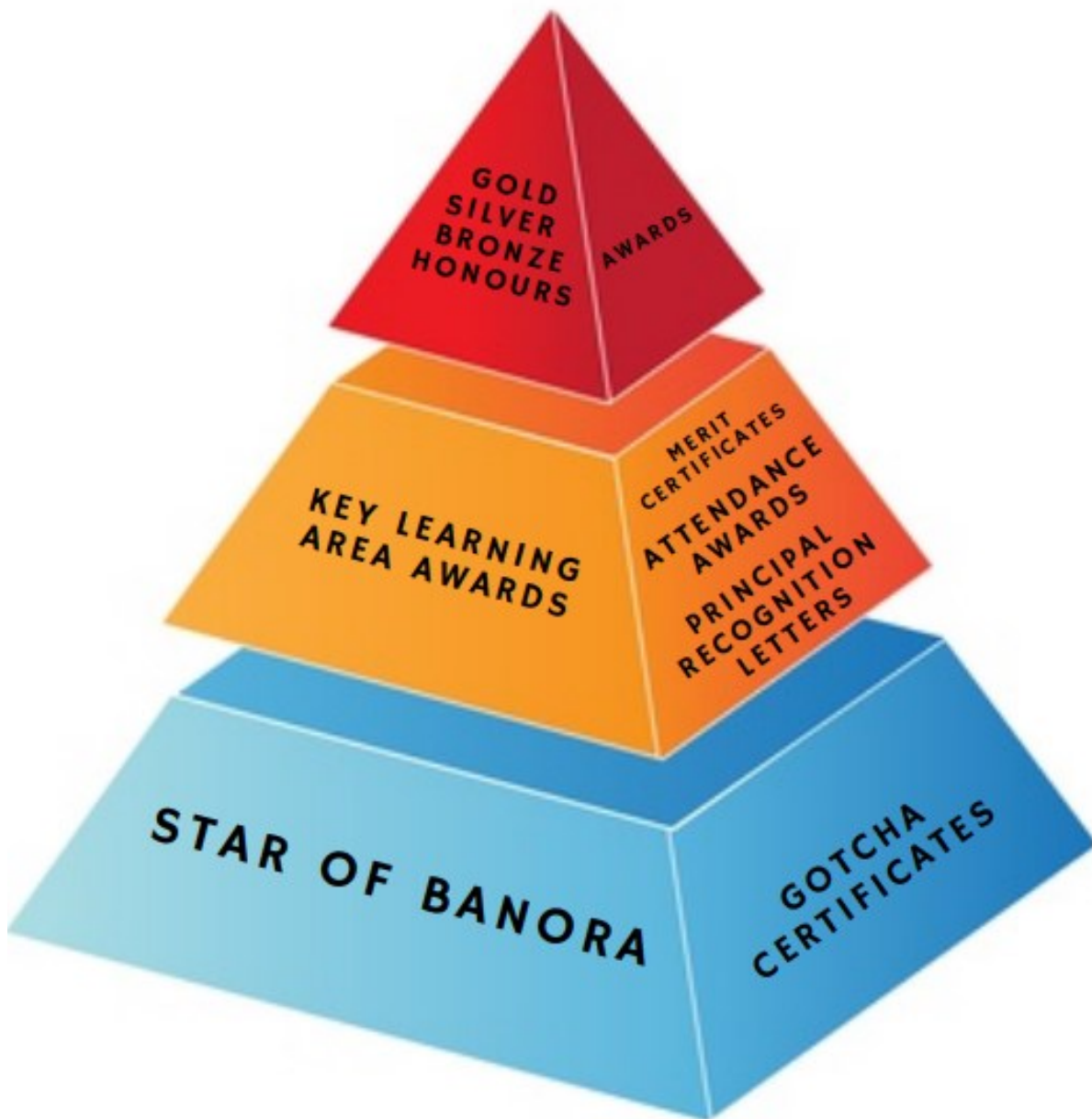


STATEMENT OF INDIVIDUAL & SHARED RESPONSIBILITIES SCHOOL STAFF, STUDENT, PARENTS/FAMILY

| SCHOOL STAFF | STUDENT | PARENTS/ CARERS |
|--|---|--|
| Come to school ready to support our students in every way that we can to help them to learn. | Attend school regularly Come to school ready to learn with school materials and homework done | Make sure that our child attends school regularly Make sure that our child comes to school ready to learn Reinforce the importance of attending school and doing homework |
| Work together with our students and their parents/ carers to do what ever we can to help our students achieve their full potential. | Work hard and always try to do my best | Encourage and support our child to work hard and always try to do their best Help our child take responsibility for their own learning and behaviour Work together with the school to help our child to achieve their full potential |
| Make sure that our students and their parents/ carers know how they are going and what they need to do to progress. Ask for help from parents/ carers when we need it to help our students to learn. | Ask for help when I need it | Keep in contact with the school and let them know about any factors that might affect how our child is going Ask for help from the school when we need it to help our child to engage effectively at school and learn |
| Recognise the efforts that our students make and celebrate their progress and achievements. Motivate students to continue to work hard and do their best. | Recognise and celebrate my efforts and achievements and those of my peers and use that to motivate me to continue to work hard and do my best | Recognise the efforts that our child makes and celebrate their progress and achievements to motivate them to continue to work hard and do their best |
| Make sure that all of our staff and students act in a way that makes the school a safe, welcoming place to be and to learn. Act in a way that makes our students, their parents/ carers and staff feel valued, cared for, supported and safe. | Take responsibility for my actions Act in a way that makes other people at the school feel welcome, cared for and safe | Encourage and support our child to take responsibility for their behaviour and act in a way that makes other people at the school feel welcome, cared for and safe Act in a way that makes staff at the school feel valued, cared for, supported and safe |



RECOGNITION SYSTEM



BANORA POINT HIGH SCHOOL RECOGNITION SYSTEM



Principal Recognition letters (years 10-12)

Each term teachers nominate students who have excelled academically and/or have demonstrated diligence to their studies.

A principal's letter of recognition is sent home to the parents/carers of nominated students.

Star of Banora

- The personal profile on a student's report is used by the students Year Advisor to determine the eligibility for the 'Star of Banora' award.
- Students receiving the award receive a 'Star of Banora' certificate distributed at the same time as the semester reports.

Attendance Awards

Each term, students are recognised for their outstanding attendance. They receive a certificate at a whole school assembly and an outstanding attendance letter is sent home to parents/carers. This is organised by the Attendance Coordinator.

Key Learning Area (KLA) Awards

Once a semester teachers are asked to nominate students who have performed academically and/or demonstrated diligence to their studies within their KLA.

Nominated students receive a 'Key Learning Area' award, distributed at a whole school assembly in terms 2 and 4.

Gotcha Certificates

Students are awarded gotcha certificates for their positive behaviour. The certificates align with BPHS' core behaviour expectations of being respectful, responsible and ready to learn. Students place the certificates in the respectful, responsible or ready to learn boxes located in the front office. Once a fortnight a gotcha certificate draw is held at morning assembly and three \$5.00 canteen vouchers are awarded as prizes to students. Students can earn points for their house team by ticking the appropriate box to select their house team on the Gotcha certificate. The points will be tallied to determine winners of identified whole school house competitions.

Merit Certificates and the Honours System

Teachers acknowledge student's academic achievement, diligence to studies, outstanding behaviour and their participation in community, sports and school events through awarding merit certificates. The Honours, Honours Bronze, Honours Silver and Honours Gold certificates are part of a level system based on the number of merit certificates each student receives per year, as follows:

- Honours Gold: 20 merit certificates
- Honours Silver: 16 merit certificates
- Honours Bronze: 12 merit certificates
- Honours: 8 merit certificates

The Honours certificates are presented to students at a whole school assembly at the end of term 4.

Please note:

1 key learning area award, 1 outstanding attendance award and 1 principal's recognition letter is equivalent to 1 merit certificate for the Honours System.

4 Gotcha certificates are equivalent to 1 merit certificate for the Honours System.

Merit certificates include a tear off section which students place in the merit box in the front office. Once a semester, major prize winners are drawn from the merit box.

STUDENT LEADERSHIP

Students are encouraged to participate in the Student Representative Council, which consists of representatives from all years. The SRC seeks and presents students' ideas, promotes leadership development and co-ordinates activities in the school and community. School Captains and Vice Captains lead the SRC.

Elections are held annually for Captains, Vice Captains and SRC members.

STUDENT LOCKERS

Student lockers are available for a yearly fee of \$10.00. A \$25.00 deposit is taken and held by the school when a student commences the hire of their locker and returned when locker hire is ceased. If the locker is found to be damaged at any stage or the lock is lost or damaged, the \$25.00 will be kept and you may be charged further for damages. The lockers are located outside the administration building. Students are to access them during break times only. Please see the office staff to collect a locker contract form and organise locker hire.

STUDENT TESTING

External assessment may include:

- Year 7 : Best Start literacy and numeracy tests (Feb) - National literacy & numeracy tests (May) NAPLAN
- Year 8 : VALID Science (Term 4) and Check In Literacy and Numeracy Assessment
- Year 9 : National literacy & numeracy tests (May) - NAPLAN and Check In Assessment
- Year 10 : VALID Science Assessment (Optional)
- Year 12 : Higher School Certificate (October/November)

Students may enter national competitions in areas such as English, Mathematics and Science. These competitions have a fee.

STUDENT WELLBEING

Throughout the year students will be offered many programs and opportunities for development. All these activities are designed to promote individual growth, social skills, confidence and positive relationships.

The school works with community agencies in the delivery of these programs.

These include the Family Centre, local churches, PCYC, Police, Headspace and Community Health.

SUPERVISION

The school has a duty of care to students. School staff provide supervision between 8.00am and 2.45pm. Students are to remain in supervised areas at all times. They are not to be on school premises unless supervision is available.

SUPERVISOR OF GIRLS

The girls advisor (female staff member) oversees vaccination programs and wellbeing programs that target girls and is available to assist girls with issues that concern them.

SUPERVISOR OF BOYS

The boys advisor (male staff member) supports wellbeing programs that target boys and he is available to assist boys with issues that concern them.

TALENTED ATHLETE PROGRAM

The Talented Athlete Program is a gifted and talented sport program which operates on Wednesday afternoons during normal sport time. A squad of 20 students are selected each year to undergo intensive theoretical and practical activities in a variety of sports and sport education. Specialists in sport psychology, sport medicine and nutrition, as well as representatives from key sporting teams, provide education in their areas of expertise to squad members in both theory and practical sessions.

Special mention must go to McDonalds as the major school sponsor for this program.

TECHNOLOGY

The school has a huge investment in computer hardware and software with all work stations networked and with internet access. All students use Information Technology in all subjects.

The Department of Education provides a controlled online environment for student use. Any student found trying to use the school network inappropriately may have privileges withdrawn. Students are required to pay for any printing done at school. Payment is through the office.

TELEPHONE MESSAGES

Please limit telephone messages for students to urgent matters.

UNIFORM

GENERAL UNIFORM

SHOES Plain black enclosed leather uppers (no additional colours). All students must meet safety requirements by wearing the correct shoes.

SOCKS Plain white or black socks for school uniform, plain white for sports uniform. Socks should be visible above the shoe

JEWELLERY

Acceptable jewellery is as follows:

- One pair of small sleepers or small studs
- Watch
- One small flat ring
- A small necklace worn under the uniform.

MAKE-UP

Students who wear excessive make-up will be asked to wash it off.

JUNIOR GIRLS SCHOOL UNIFORM

- Navy blue tartan skirt or navy blue shorts with embroidered BPHS emblem on leg of shorts
- Navy blue polo shirt with gold piping on the sides and the rim of the collar with Banora Point High School embroidered logo

JUNIOR BOYS SCHOOL UNIFORM

- Navy blue shorts with BPHS emblem embroidered on leg of shorts
- Navy blue polo shirt with gold piping on the sides and the rim of the collar with Banora Point High School embroidered logo

SENIOR GIRLS SCHOOL UNIFORM (Yrs 11 & 12 Only)

- Navy blue tartan skirt or navy blue shorts with embroidered BPHS emblem on leg of shorts
- Navy blue tailored pant (*no track pants*)
- Pale blue button through shirt with Banora Point High School embroidered logo

SENIOR BOYS SCHOOL UNIFORM (Yrs 11 & 12 Only)

- New style navy blue tab shorts with school emblem on leg hem
- Pale blue button through shirt with school emblem on pocket

WINTER UNIFORM—ALL STUDENTS

Jumper Navy blue sloppy joe with BPHS emblem

Jacket Navy blue wind jacket with gold piping on the sides and on the collar with Banora Point High School emblem

Pants Long navy track pants with BPHS emblem
(*leg length not to be rolled up*)

Tights Skin coloured stockings with white socks or navy blue stockings/tights

PE AND SPORTS UNIFORM (ALL STUDENTS) JUNIOR AND SENIOR STUDENTS

- Navy blue, lemon and white sports shirt with BPHS emblem
- Navy blue sports shorts with BPHS emblem
- White jogger footwear and school trucker cap or broad brim hat

NOTE

- Uniform items can be purchased ONLY through the Uniform Shop at school
- On days that students have PE, students should come to school in normal school uniform and get changed at school (before and after the PE lesson - including shoes)
- There are NO VARIATIONS to the uniform
- Students are to come to school well groomed, neat and tidy and are expected to wear the school uniform with pride each day

REMINDER

If a student is unable to wear their uniform on a particular day, parents/carers are required to write a note of explanation, in order for the student to obtain a uniform pass from the Deputy Principal.



UNIFORM SHOP

The uniform shop is open:

| Term 1, 2,3 & 4 | |
|-----------------|----------------|
| Monday | 1:45pm-3:00pm |
| Tuesday | 1:45pm-3:00pm |
| Thursday | 8:00am-11:00am |

UNIFORM SHOP HOLIDAY TIMES

Additional times are made available at the end and beginning of each year.

Monday, 24th January 2023 9am - 12pm

Tuesday, 25th January 2023 9am - 12pm

Thursday, 27th January 2023 9am - 12pm

Friday, 28th January 2023 9am - 12pm

Monday, 31st January 2023 9am - 12pm

VOCATIONAL EDUCATION (VET)

Students in Years 11 and 12 may choose Vocational courses through the school or TAFE. They are competency based courses which lead to Certificate II or above and count towards the HSC. Full details are available in the Stage 6 Handbook. They have a mandatory work placement component of 35 hours per year.

WORK EXPERIENCE

Students in Year 10 may access the work experience program as part of school to work. Students and parents are required to meet strict regulations for work experience as employers go out of their way to support young people preparing for the work force.

The Careers Advisor oversees this program.

WORKING WITH OTHER SCHOOLS

Banora Point High School partners with other schools in our community to strengthen our ability to meet the learning needs of our students. In particular Banora Point High School is a member of the Aurora Learning Community, working with Centaur and Terranora Public Schools and the Tweed 5 Community of schools working with Tweed River High School, Kingscliff High School, Wollumbin High School and Murwillumbah High School.

Through working with our partner schools, Banora Point High School has an increased capacity to provide opportunities and

experiences for students. This includes broadened curriculum options, professional learning for teachers, shared competition and facilities, and access to programs aimed at supporting the special needs of our students.

WHAT TO DO IF...

| | |
|---|---|
| • I get sick at school | Report to a teacher/ staff member |
| • I have lost my timetable | Request a new copy from the library |
| • I have lost my bus pass | Report to the office |
| • I am late | Report to the office with correspondence from parent/ carer explaining the absence. This is extremely important for WHS records as well as attendance recording |
| • I missed my bus | Report to the office and ask to phone your parent/carers |
| • I am being bullied | Tell your Year Advisor or another teacher |
| • I would like a locker | See the office staff |
| • I am away sick from school | Parent/carers need to advise the school office via telephone, email, letter or by responding through sms response to automated text sent to parent in response to the child's absence |
| • I need to contact my parent/carers whilst at school | The office telephone is for urgent use only |



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Please Note: This Student and Parent Handbook may be updated at anytime without notification. Any reference to the Student and Parent Handbook should be directed to the online version available on the school website for the current updated version at any given moment in time.

NOTES:

